VALENCE COMMUNITY COLLEGE
Late Roman and Medieval Humanities Online
HUM 2223 CRN 18161

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Office & Office Hours: - by appointment

Online course - everything takes place online

“Education is not received. It is achieved.”

COURSE DESCRIPTION
Integrated examination of dominant ideas in Western culture expressed in art, literature, music, philosophy and religion. Covers period from late Roman Empire through Middle Ages, emphasizing development and historical influence of Christianity. Minimum grade of C required if used to satisfy Gordon Rule requirement. Gordon Rule course in which the student is required to demonstrate college-level writing skills through multiple writing assignments.

PREREQUISITE:
Prerequisite: Minimum grade of C in ENC 1101 or ENC 1101H or IDH 1110.

NOTE: Any student found to lack this prerequisite will be withdrawn from the course without credit or tuition refund.

COURSE OBJECTIVES:
Valencia has defined four interrelated core competencies (Value, Think, Communicate, Act) that are essential for your success as a citizen of the world community. This humanities course is designed to challenge and support you in achieving specific learning outcomes that tie the humanities to your success and well-being.

- **Interpret** significant works of art, literature, philosophy, or religion of the 18th and 19th century.
- **Trace** the historical development of an artistic or intellectual element across some part of the 18th and 19th century.
- **Integrate** the principal artistic, philosophical, and historical elements of a period or phenomenon.
- **Argue** a point of view, position, or perspective regarding an issue in the humanities.
- **Show** sensitivity toward different perspectives and cultures.
- **Participate** in the cultural life of the community.
- **Articulate** connections between the humanities and my life.
- **Collaborate** to explore an issue or solve a problem in the humanities.
- **Employ** effective strategies for learning in the humanities.

The work of this course—reading, writing, discussion, group work, and other learning activities—is designed to help you develop your mastery of these core competencies. Because of what you learn in this course, you should be better able to: engage in intelligent and informed dialogue about issues of culture and value in your life; seek experiences that enhance the
pleasure and meaning that you find in your life; seek truth with commitment, open-mindedness, and critical tolerance for the beliefs of others and yourself.

“Tell me and I’ll forget; show me and I may remember; involve me and I’ll understand.”
~ Chinese proverb ~

TEXTBOOKS

You will also be reading Chaucer’s The Canterbury Tales. You can use any edition you would like or find it for free at http://www.gutenberg.org/files/22120/22120-h/22120-h.htm (this link will also be available on Blackboard).

REQUIREMENTS
• See the Style Sheet for written requirements.
• Intellectual honesty – Students are required to submit their own work. You may quote the writings of others to illustrate your own ideas so long as you provide citation information/attribution. You may NOT reproduce material from the Internet and/or any other source and submit it as your own. Students whose work is suspected of plagiarism will have that work returned to them so they can properly cite their sources. If the work is a confirmed case of plagiarism, the assignment will be returned for no credit. See the special section on Academic Dishonesty and A Special Note about Plagiarizing.
• Orientation – your orientation is the completion of the first week’s assignments. This is your Welcome Module, Practice Quiz, Practice Submission, and Welcome Post. This is due on August 30th at 8:30pmEST.
• All assignments are due at 8:30pm Eastern Standard Time (EST).
• All written work & tests will be submitted through Blackboard. There is a practice quiz and a practice submission that does not count for points, just for completion that will help you to understand how to use this feature.
• Late work – All assignments are expected to be turned in on time. Every day an item is late affects the grade negatively, dropping it a letter grade (see specific assignments sheets for the points breakdown). Each assignment (this does not include tests or DBPQs) has a cutoff date of seven (7) days, except in the case of extreme emergencies (such as hospitalization, death in the family, with appropriate documentation) no assignment will be accepted after the 7th day. After the last day of class, December 6th, no assignments will be accepted. You have the course schedule from the beginning of the semester with all your assignments on it. Please do not wait until the last minute to try to turn something in. Computer problems are not an excuse for late work. See the Special Note About Computers as well.
• The last week of our class (November 30th - December 6th) is the last week to ask any questions about your grades in the course. You need to check the grade books (see notes) throughout the semester.
You are 100% responsible for keeping up with everything in this class. Therefore, it will be to your advantage to attend class by logging on regularly, participating fully, and completing all assignments on time. Check your grade on the grading systems, fill me in if you are sick or have an emergency as soon as possible.

ATTENDANCE AND PARTICIPATION
It is vital that you check Blackboard at least twice (2) a week. Your attendance and participation will be based on your logging in to Blackboard and participating in the course. If you do not check Blackboard at least twice (2) a week, it will negatively affect your participation grade. If you do not login to Blackboard by August 30th, by 12pm EST you will be considered a “no show.”

While this course is an online course, there is still about 4 hours of work that needs to be completed each week. The beauty of an online course is that you can complete it at 3 o’clock in the morning in your pajamas if you like, but there is still work to be done (readings in your text, online course modules, assignments, quizzes, discussion, group work, etc). You will have the opportunity to work about two weeks ahead at any point but you must still respond to online posts from other students. I want everyone to feel like this is a journey with others, not just a solitary trip. We (me included) will learn so much from everyone else through the discussion boards and assignments, it is vital that you participate.

Please remember to keep your comments respectful, clean and acceptable, as if you were in a traditional face to face classroom. See the Reminders Sheet.

“Focus on the journey, not the destination. Joy is found not in finishing an activity but in doing it.” ~ Greg Anderson ~

COURSE COMPONENTS:

TESTS (20% total):
There will be 3 tests. Each test will have multiple choice questions, matching, multiple response, and true false. Your tests will be taken using Blackboard. We will go over this in our orientation and complete a practice quiz so you are familiar with the process. Since your tests are online they are open notes, however, they are timed so you do have to study for them. Students not taking the final exam will receive a zero (0) for that assignment and that zero will be factored into their grade.

“I didn’t fail the test, I just found 100 ways to do it wrong” ~ Ben Franklin ~

* Your tests are available online for at least 7 days before they are due. All tests must be taken on or before dates & time due. No makeup tests are available without explicit consent of instructor which will only be granted in case of documented extreme emergency. Make up exams are only allowed in extreme emergencies with proper
documentation (for example, death in the family during exam availability, hospitalization during exam availability, hurricanes, etc.). *

*If you have a concern about a question on the test, you need to email me the exact text of your test question (you can copy and paste from the “test review” view). Test questions are pooled from a large test bank, so I need more specific information. You only have **two (2) days** from the original due date of the exam to ask any questions. *

**DISCUSSION WORKSHEETS (20% total):**
There are 3 primary source worksheets. These are critical thinking prompts based on the readings from the period. After doing the assigned reading, type your responses to the critical thinking prompts, you do not have to answer all of them; I want your opinion of the piece and its impact on you. Your response will help in the class discussion on the primary source reading. These will be turned in through Blackboard and need to be a minimum of **250 words**.

“Write to be understood, speak to be heard, read to grow...” ~ Powell ~

**READING LOG (15%)**
This is the guide that will be completed for The Canterbury Tales you will be reading during the course of the semester. The guide asks questions that encourage critical thinking of the text.

“Books are the plane, and the train, and the road. They are the destination, and the journey. They are home.” ~ Anna Quindelin ~

**MEDIEVAL MOVIE LOG (10%)** –
You will watch one movie from the list of Medieval Movies (readily available from iTunes, Amazon movies, public libraries, Net Flicks and Valencia’s libraries) and answer the questions on the Medieval Movie Log Handout. “Work and play are words used to describe the same thing under differing conditions” ~ Mark Twain ~

**ONLINE PROJECTS (30%)**
There are a variety of projects that will be done throughout the class to allow you to critically think about topics in a way other than traditional paper writing.

“Everything is simpler than you think and at the same time more complex than you imagine” ~ Goethe ~

- **Modules** – These are my lectures for the course. They form the basis of the class. They will cover in depth a concept that this course highlights. When I ask you to complete a module, I am asking you to thoroughly read it (just as you would if it was a lecture – take notes, print it out, whatever study method works well for you). Utilize all the links provided in the modules (they are not just for my benefit, but will enhance your learning experience). Your tests will contain information from these modules.
- **Discussion Board Post Questions (DBPQs)** – There are twelve (12) discussion board post questions in this course. You only need to complete ten (10) of them, so you can skip two (2) questions if you would like to. **No late DBPQs are accepted as I give you two freebies. If you do all 12, there is**
not extra credit, but I will be impressed 😊. These are guided questions based on articles or course readings that will provide the bulk of our “classroom” discussion. You will need to write a thoughtful response to the question. Feel free to include outside references for your answer (outside of your text and the module/section reading) but be sure to cite. You will be graded on your thoroughness and critical examination of the topic. Each DBPQ lists exactly what I am grading you on, be sure to read the entire post to make sure you completing each element.

- **Group Project Work** – This is an opportunity for you to get to know a couple of your other students really well and foster a group feeling to the online classroom environment. This is not meant as torture or to penalize you in any way if other members of your group do not do the work. These are just fun postings and other enhancements to the general class. See the Group Project Work Handout for more information.

**PARTICIPATION & OTHER (5% total):**
As stated earlier, your participation is an essential element to this class. This portion of your grade will include the frequency and completeness of your posts, class work, and module (section) completion. Any other assignments will fall under this heading.

*The world is run by those who show up.*
~Anonymous~

**GRADING SCALE:**
The class is on a percentage system with:
- 90-100% = A
- 80-89% = B
- 70-79% = C
- 60-69% = D
- 59% and below = F

You can check your grade at any point during the semester at [http://www.mygradebook.com](http://www.mygradebook.com). The login information has been emailed to your Atlas account the first week of class. I will grade & post those grades (on mygradebook.com) about 1 to 1 ½ after the date they are due, unless otherwise noted. Please give me that week and a half; I will need to have the time to grade your projects and discussions. It is your responsibility to check your grade throughout the semester – you are responsible for how you are doing in the course. I ONLY use this system for grades, not the GradeCenter or My Grades tool in Blackboard.

**BLACKBOARD & ATLAS POLICY**
In order to minimize the risk of computer-virus transfers, I prefer to communicate with students via the student's Atlas or Blackboard account.
I check my email once a day Monday through Friday and once over the weekend. I will respond as promptly as possible to your email. I check my Atlas and Blackboard email at the same time please send an email to only one of the two, not to both. If you send a message to my Atlas account, please include the course name and section (CRN) in your subject line (I get a lot of spam and cannot guarantee that your email will not be deleted if the subject is not clearly from a student). See the post the discussion board on emailing your professor. If you have a question about an assignment, I highly recommend emailing me long before the day it is due as I may not get the email in time for you to turn it in. Waiting until the last minute to ask a question is not an excuse for a missed assignment.

If you are experiencing technical difficulties (anything from a document not loading properly to issues logging in) with Blackboard please contact the help desk at oithelp@valenciacollege.edu or by calling (407) 582-5600 (available 24/7). If you are having difficulties with Atlas, please contact (407) 582-5590. I can ONLY help with content not with technical issues.

*Please regularly check your atlas account for excessive absence notices, grade warnings, instructor emails, etc.*

* Please check Blackboard at least twice a week to make sure you are up to date on all course information. Remember, this is a required part of your grade.*

**SPECIAL NOTE ABOUT COMPUTERS**
Even though computers and word-processing software are marvelous time and energy-saving devices, they can and do cause problems with the production of your documents. Please be aware that a broken or ill-functioning computer, or the inability to retrieve, produce or submit your assignments from a computer will not be accepted as a valid excuse for a document that is submitted late. I advise you to save all your documents to all of the following: Dropbox, or a flash drive and your hard drive. I highly recommend that you submit items earlier than the deadline, waiting until the last minute and having a technical problem will not excuse you from a test, quiz, project, or paper.

“To err is human - and to blame it on a computer is even more so.” ~ Robert Orben ~

**SPECIAL NOTE ON PLAGIARIZING:**
All plagiarized homework assignments or essays, whether intentional or unintentional, will receive a “0”. You are responsible for making sure that your work is not plagiarized. Oversight on your part will not be accepted as an excuse for plagiarism. All students need to complete the plagiarism test that is available at the following website. You can retake the test until you pass with a perfect score. Once you pass the plagiarism test, you will be allowed to print out a
certificate stating that you passed the test. You need to print, sign, and turn this certificate in to the professor. 

http://www.indiana.edu/~istd/test.html

This is due by September 20th, 2014 at 8:30pm EST. You can turn it in earlier at any point in the semester. You need to send me the certificate received after successfully passing the quiz. You can send the certificate by email attachment, please include your full CRN. You will need to copy and paste the certificate itself (not a link to the site) or do a “print screen” or create a jpg of the certificate. If you send it by email you do not have to physically sign it. You can mail the certificate to ~ 850 W. Morse Blvd Winter Park, FL 32789.

WITHDRAWAL FROM THE CLASS
Notice to Students Seeking to Withdraw from a Course(s)
Before you withdraw from a course, you should be aware that course withdrawals:

• Will increase the cost of your education
• May affect your financial aid status
• May affect your transfer grade point average
• May result in your having to pay the full cost of instruction fee to retake the course
• May affect your anticipated graduation date
• May result in your being denied access to limited access programs
• May affect your eligibility for the Honors Program
• May affect your immigration status if you are attending Valencia on a nonimmigrant visa
• Will result in your required repayment of course fees paid by a Bright Futures scholarship.

To withdraw from a course(s) you must access registration on Atlas. Each term you are required to withdraw prior to the Withdrawal Deadline. The Withdrawal Deadlines for each term are published in the Academic Calendar in the online official catalog. All requests for withdrawals must be submitted by 11:59 p.m. on the Withdrawal Deadline date.

Before you withdraw:

• Talk with your professor to discuss your progress in the course (you should be checking your grade throughout the term to see how you are doing in the course)
• See a Student Services staff member to discuss how a withdrawal will affect your career and education plans and/or the status of your financial aid

Conditions That Apply to a First or Second Attempt in a Course On or Before the Withdrawal Deadline:
During a first or second attempt in the same course at Valencia, if you withdraw, or are withdrawn by the professor, you will receive a W (Withdrawn). You will not receive credit for the course, and the W will not be calculated in your grade point average; however, the enrollment will count in your total attempts in the specific course.

Following withdrawal, you may, with the professor’s approval, continue to attend the course for the remainder of the term.

After the Withdrawal Deadline:
A student is not permitted to withdraw after the withdrawal deadline. A professor may withdraw you up to the beginning of the final exam period for violation of the class attendance policy in which case you will receive a grade of “W”. If the professor does not withdraw you, your grade will be what you had earned.

Withdrawal Deadline: November 7th, 2014

STUDENT CONDUCT
Valencia Community College is dedicated to the advancement of knowledge and learning as well as the development of responsible personal and social conduct. By enrolling at Valencia Community College, a student assumes the responsibility for becoming familiar with and abiding by the general rules of conduct. For further detail, refer to the Student Code of Conduct in the current Valencia Student Handbook. Respect
is a necessary part of this class, disrespect to the instructor or fellow students will not be tolerated. The full policy is available in your student handbook.

**ACADEMIC DISHONESTY** (Policy Number: 6Hx28:10-16)

All forms of academic dishonesty are prohibited at Valencia Community College. Academic dishonesty includes, but is not limited to, plagiarism, cheating, furnishing false information, forgery, alteration or misuse of documents, misconduct during a testing situation, and misuse of identification with intent to defraud or deceive.

All work submitted by students is expected to be the result of the students’ individual thoughts, research, and self-expression. Whenever a student uses ideas, wording, or organization from another source, the source shall be appropriately acknowledged.

Students shall take special notice that the assignment of course grades is the responsibility of the students’ individual professor. When the professor has reason to believe that an act of academic dishonesty has occurred, and before sanctions are imposed, the student shall be given informal notice and an opportunity to be heard by the professor. Any student determined by the professor to have been guilty of engaging in an act of academic dishonesty shall be liable to a range of academic penalties as determined by the professor which may include, but not be limited to, one or more of the following: loss of credit for an assignment, examination, or project; a reduction in the course grade; or a grade of “F” in the course. At the option of the professor, the campus provost may be furnished with written notification of the occurrence and the action taken. If such written notice is given, a copy shall be provided to the student.

Students guilty of engaging in a gross or flagrant act of academic dishonesty or repeated instances of academic dishonesty shall also be subject to administrative and / or disciplinary penalties which may include warning, probation, suspension and / or expulsion from the College.

The student may appeal action taken by the professor under the provisions of either Policy 6Hx28:10-13 or 6Hx28:10-15 as determined by the nature of the action taken.

**NOTE TO STUDENTS WITH DISABILITIES:**

Students with disabilities who qualify for academic accommodations must provide a letter from the Office for Students with Disabilities (OSD) and discuss specific needs with the professor, preferably during the first two weeks of class. The Office for Students with Disabilities determines accommodations based on appropriate documentation of disabilities (Winter Park Campus, Room 212, (407) 582-6887).

*We ask that you follow college policy relating to children on campus. Please make arrangements for childcare outside of classrooms or labs.*

*Please make note of evacuation route from you classroom in case of emergency. Interpret all audible alarms as valid and act accordingly.*

**No Show Status**

Class attendance is required beginning the first week of the term, this will be determined by the taking of the practice quiz, posting to the Welcome Post, and your first logging in to Blackboard6. If you do not attend class during the first week (by August 30th at 12pm EST); you may be withdrawn from the class as a "no show". In this event you will be billed for the class and a "W" will appear on your transcript for the course.

**NOTE: The Course Schedule may be altered, at the instructor's discretion, during the course of the semester. Students are responsible for informing themselves of changes announced in class. A copy of this syllabus will be available online through Blackboard. If you lose it, the information is still your responsibility, make sure you get another copy.**

"Education is the most powerful weapon which you can use to change the world.”

~ Nelson Mandela ~