

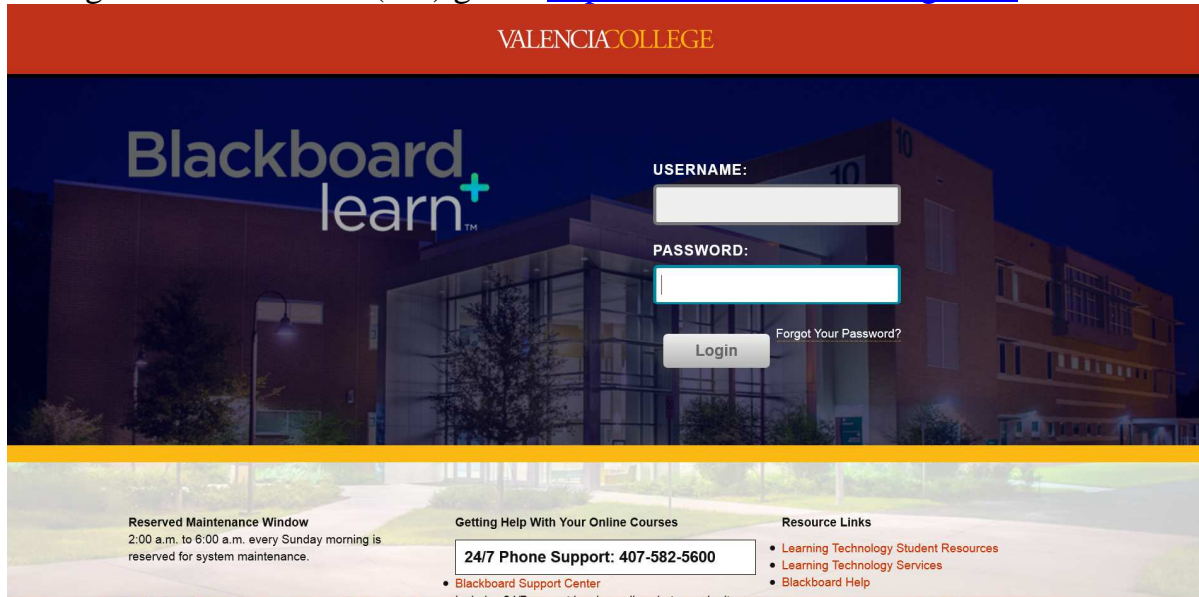
Blackboard 9.1 (BB) Guide for Online/Hybrid Math Courses

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Note: Although you may use your preferred browser, Mozilla Firefox is Valencia's recommended browser for Blackboard. If you use any other browser, some of the tests problems may not show up. Click here to download Firefox, if needed:

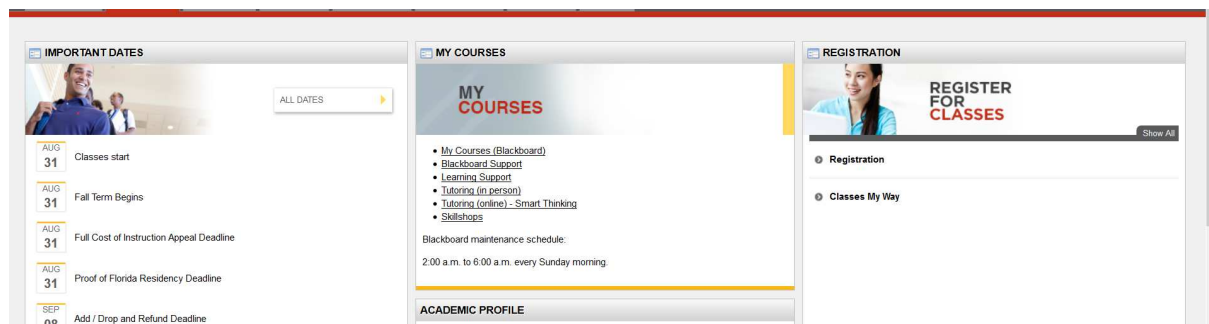
<http://www.mozilla.com/en-US/firefox/>

To log on to Blackboard (BB) go to: <https://learn.valenciacollege.edu/>.



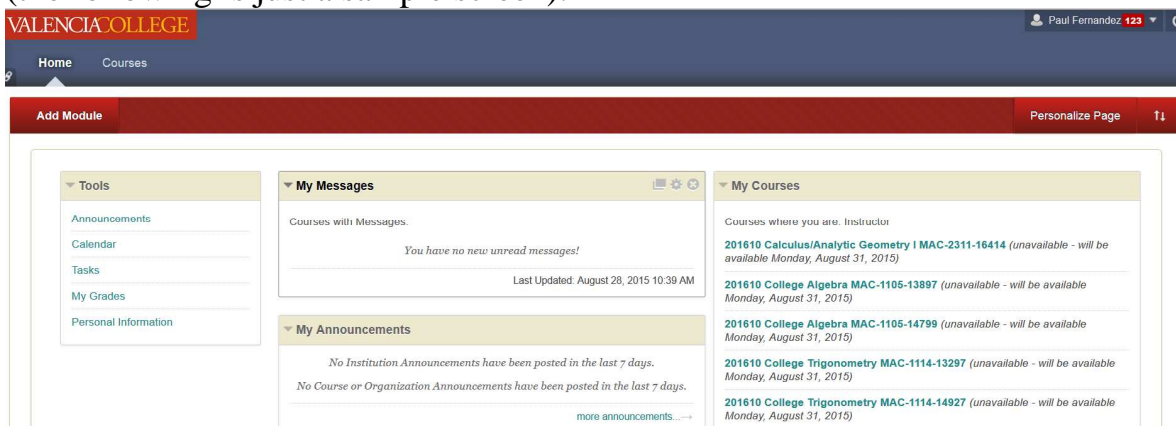
The image shows the Blackboard login page for Valencia College. At the top, there is a red banner with "VALENCIA COLLEGE" in white. Below this is a large banner image of a college building at night with the "Blackboard learn+" logo. The login form is on the right, with fields for "USERNAME:" and "PASSWORD:", a "Login" button, and a "Forgot Your Password?" link. Below the login form, there are three sections: "Reserved Maintenance Window" (2:00 a.m. to 6:00 a.m. every Sunday morning is reserved for system maintenance), "Getting Help With Your Online Courses" (24/7 Phone Support: 407-582-5600, Blackboard Support Center), and "Resource Links" (Learning Technology Student Resources, Learning Technology Services, Blackboard Help).

Note: If you are already logged into Atlas, you can access your online courses. Just go to My Courses tab and click on My Courses (Blackboard). This will take you to your online courses without having to enter your user name and password.

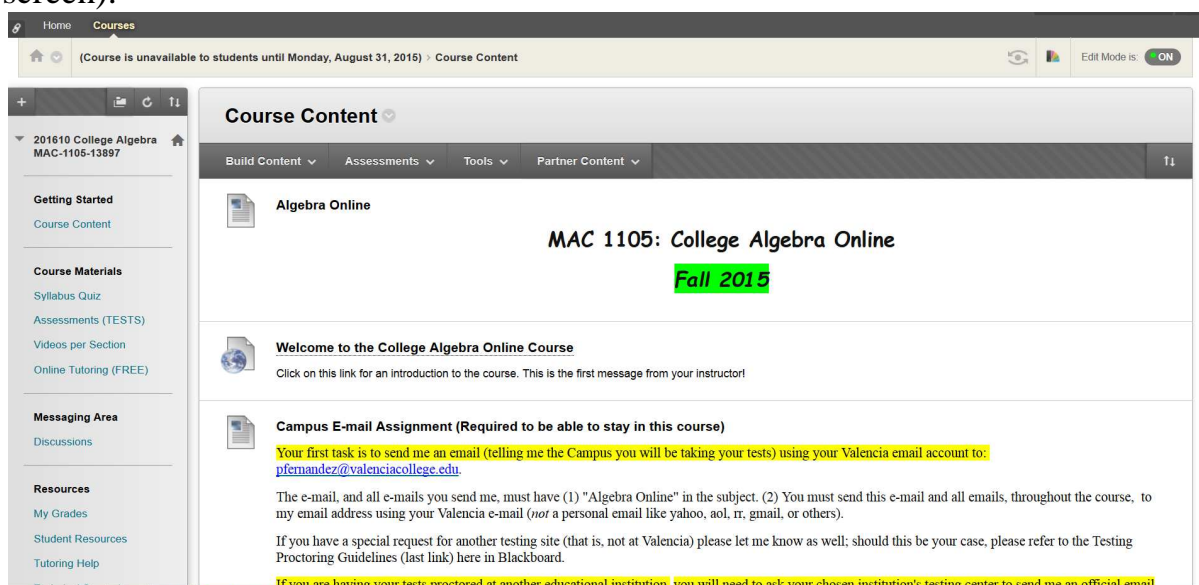


The image shows the Blackboard dashboard. On the left, there is a section titled "IMPORTANT DATES" with a calendar view showing dates from August 31 to September 08. The main area is divided into three columns. The first column is titled "MY COURSES" and lists "My Courses (Blackboard)", "Blackboard Support", "Learning Support", "Tutoring (in person)", "Tutoring (online) - Smart Thinking", and "Skillshops". Below this is a "Blackboard maintenance schedule" section. The second column is titled "REGISTRATION" and has a "REGISTER FOR CLASSES" button. The third column is titled "ACADEMIC PROFILE" and has a "Show All" button.

Once in BB, will see a screen similar to the following, which contains a course list; Under **My Courses** simply **select and click** on your math course title: (the following is just a sample screen):



Next you will see a similar screen with your course name (this is just a sample screen):



Once you login and reach the previous screen, you will click Welcome link! This is my first message to you! Read the contents inside this folder. Then click on your first Required E-mail Assignment, to see your first email-task (**VERY IMPORTANT!**)

After you have completed these steps, click on the next link, which will show you how to register in the math software that contains the lessons for this course. **Be sure to review its contents in detail! You will find step-by-step instructions on how to access your computerized math lessons!**

You will then explore the rest of the course contents: Syllabus, Goals, Calendar, Weekly Schedule, Handouts, Study Guides, etc.

If you have any questions or problems navigating in Blackboard, please do not get frustrated, I will be happy to help you. Just contact me at:

Email: pfernandez@valenciacollege.edu

(Emails will get a faster response.)

All students needing assistance with Blackboard can also contact the Valencia Help Desk by calling 407-582-5600.