

Details of Studio Filming: Email to Student Participants

Thank you for agreeing to be a part of the Fall 2008 recording of student speeches at the Valencia Community College West Campus. The date for filming speeches on the West Campus is Tuesday, November 18, 2008. The start time for filming will be at 1 pm and concluded when we are done for the day (approximately 5 pm). Please arrive 20 minutes early, bring your note cards, and visual aid (poster). Here are the details for the upcoming event:

1. Location: 1800 S. Kirkman Road, Orlando, FL . For driving directions visit <http://www.valenciaccc.edu/aboutus/locations/>
2. Studio: Building 6 (library) 3rd floor (when you walk up the stairs or exit the elevator there is a table in the lobby area, wait there and we will come out in between tapings to retrieve you.)
3. Parking: Park in the Gamma or Delta parking lot for ease of getting to Building 6.
4. Here is the “projected” filming schedule (please note you can be moved up or back depending on student participation and how long it takes to film – sometimes shorter, sometimes little longer):
 - a. 1 pm film Student Name with PowerPoint
 - b. 1:30 pm film Student Name with poster
 - c. 2:00 pm film Student Name (no visual)
 - d. 2:30 pm film Student Name (no visual)
5. Students should not wear black or white, or anything moiré (shinny). Solids are preferred over stripes, and prints should be fine. Taping of the person will be from the mid-section up (usually we don't get a shot of the shoes but.....)
6. For men, translucent powder will be applied to dull oily faces (we have the powder). For the women, wear your usual makeup (or apply makeup) otherwise we will only apply the powder.
7. If you have not submitted an electronic copy of your outline and/or PowerPoint (if applicable) please send as soon as possible.
8. Please plan on staying for as long as you are needed. Previous filming has shown that sometimes we move right along and other times we do not. It is a great time to catch up on class reading, visit the library, etc. ☺ (that's my selling point!).
9. Bring your prepared note cards and any other information you will need or think you may need.
10. If you need to get in touch with me on the day of the filming, leave a message on my voicemail (407-582-2485) and I will check it in between filming sessions.

I am looking forward to working with each of you on this project. As always, let me know if you have any questions.

Dr. Gaythwaite